

MONTHS 12 BEFORE

- ☐ Establish a budget
- ☐ Draft guest list
- ☐ Book venue for ceremony + reception at Company 251
- ☐ Book catering with Moveable Feast & Co.
- ☐ Assemble planning team
- ☐ Optional engagement party
- ☐ Optional hire wedding planner

MONTHS 10 BEFORE

- ☐ Pick officiant
- ☐ Select bridal party
- ☐ Choose vendors — photo, video, DJ, musician, florist, photo booth, etc.
- ☐ Create a gift registry
- ☐ Take engagement photos

MONTHS 08 BEFORE

- ☐ Order dress
- ☐ Order bridal accessories — shoes, gloves, veil, jewelry, etc.
- ☐ Start hair and makeup trials
- ☐ Arrange necessary hotel block + shuttle accommodations

MONTHS 06 BEFORE

- ☐ Send + post save the dates
- ☐ Select + order invitations — *hire a calligrapher, if desired*
- ☐ Select + order wedding favors
- ☐ Book honeymoon
- ☐ Apply for passports if needed
- ☐ Order bridesmaid dresses
- ☐ Purchase wedding bands
- ☐ Schedule date, time, location for rehearsal dinner
- ☐ Optional book rehearsal dinner with Company 251

MONTHS 04 BEFORE

- ☐ Select groomsmen attire + accessories
- ☐ Decide on hair + makeup
- ☐ *Attend pre-wedding counseling, if desired*

MONTHS 02 BEFORE

- ☐ Finalize guest list + get everyone's mailing address
- ☐ Confirm date, deposits + details with vendors
- ☐ Mail invitations
- ☐ Start dress fittings — bring shoes + necessary under garments
- ☐ Write vows + coordinate ceremony
- ☐ Take dance lessons, if desired
- ☐ Buy gifts for wedding party, parents of bride + groom
- ☐ Complete wedding detail sheet for Company 251
- ☐ Confirm day of transportation

MONTHS 01 BEFORE

- ☐ Apply for marriage license + name change
- ☐ Follow up on guests who haven't RSVP'd yet
- ☐ Proof of insurance submitted to Company 251
- ☐ Final dress fitting
- ☐ Final deposit due to Company 251
- ☐ Bachelorette party
- ☐ Bridal showers

WEEKS 01 BEFORE

- ☐ Arrange seating + create chart or place cards
- ☐ Confirm final guest count with Moveable Feast & Co.
- ☐ Pick up wedding gown
- ☐ Pick up marriage license
- ☐ Confirm limo or other transportation reservations
- ☐ Pack for honeymoon + confirm travel arrangements
- ☐ Write out final checks + gratuity to your vendors in marked envelopes to distribute at the wedding
- ☐ Assign someone to pack up gifts + belongings after reception
- Review wedding timeline with coordinator

THE DAY BEFORE

- ☐ Rehearsal dinner
- ☐ Give bridesmaid + groom gifts
- ☐ Make sure all wedding day items are packed + ready to go — marriage license, rings, dress, accessories, etc.

WEDDING DAY

- ☐ CELEBRATE!